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## **Article I. NAME**

The name of the organization shall be the Allegany-Limestone High School Student Council.

## **Article II. PURPOSE**

The purpose of the organization shall be to enlist student participation in the direction of the school's affairs in a democratic manner, to bring about a better operation between students, faculty, and the administration and to promote in every way the well-being of the school as an institution of learning.

## **Article III. MEMBERSHIP**

### Section 1 of Article III

The membership of this organization shall consist of:

Executive officers - members of the student council whom have been elected by the entire high school student body, who are guaranteed membership in the student council unless they fail to meet the requirements listed in Article IV.

Class representatives - members of the student council whom have been elected by their individual classes, who are guaranteed membership in the student council unless they fail to meet the requirements in Article IV.

Ex-officio officers - members not elected to the student council whom are required to report and communicate with the student council. Ex-officio members do not have voting power, but may participate in discussion before the student council. The ex-officio status of any person(s) is at the discretion of the student council adviser and executive president.

### Section 2 of Article III

Spectators- Any person(s) not serving on the student council, but wishing to be present or offer input at the meeting. They do not have a vote, but they may participate in discussion if recognized by the student council president at the student council regular meetings.

## **Article IV. REQUIREMENTS**

### Section 1 of Article IV

Each member of the student council must:

1. Be enrolled at the Allegany-Limestone High School.
2. Fulfill the duties of their respective position, as described by this constitution and contract of the Allegany-Limestone High School Student Council.
3. Attend all official meetings of the student council

### Section 2 of Article IV

If an officer fails to fulfill these requirements, they may be subject to removal from the student council. The schematics for determining if a member has failed the second requirement are outlined in Section 2 of Article IX.

## **Article V. REPLACEMENT OF EXECUTIVE OFFICERS AND CLASS REPRESENTATIVES WHEN A VACANCY OCCURS**

### Section 1 of Article V

When a vacancy occurs for the positions of executive officer or class representative during the school year, a new officer or representative shall be elected to fulfill the remaining duties of that office.

#### Section 2 of Article V

If any of the student council representative positions become vacant, it will be the responsibility of the class executive council and advisor to hold an election for all such vacant positions.

#### Section 3 of Article V

If the student council executive president position becomes vacant, the student council executive vice-president will assume that position. Should any other student council executive position become vacant, it will be the responsibility of the student council executive committee and advisor to hold an election for all such vacant positions.

## **Article VI. STUDENT COUNCIL OFFICERS**

#### Section 1 of Article VI

1. The officers of the executive committee will be as follows: president, vice-president, recording secretary, corresponding secretary, and treasurer.
2. There will be four representatives from each class.

#### Section 2 of Article VI

Self-nominations for student council will be made by any student body member wishing to serve on the student council the next school year.

#### Section 3 of Article VI

The student council executive president must be a senior. The student council executive vice-president must be a junior or senior. All other executive positions must be fulfilled by a senior, junior, or sophomore.

## **Article VII. ELECTIONS**

#### Section 1 of Article VII

The elections will be held by secret ballot, for each of the elections stated in Section 1 of Article VI. It is the responsibility of each of the advisors and a select committee of students to count this ballot. The students counting may not be running for election, and must sign a contract stating that confidentiality will be kept, and that no election will be "rigged."

#### Section 2 of Article VII

1. Elections shall be held no sooner than eight weeks before school ends and no later than four weeks before school ends.
2. The nominee with the most total votes shall win their position.
3. Elections shall be by secret ballot, as described in Section 1 of Article VII.
4. A person may run for two positions in one term, but can only hold one position if elected.

#### Section 3 of Article VII

Written materials will be made available in the high school office for those wishing to run for the executive committee. They must complete these materials and return it to the office, where the chairperson of the elections committee may pick it up. Each of these candidates may also be required to attend an interview.

#### Section 4 of Article VII

The election of the student council executive committee president, vice-president, treasurer, recording secretary, and corresponding secretary will be by individual. A ballot must indicate a section for each of the executive committee positions. The nominee with the most votes at the close of election will be elected to their respective position

#### Section 5 of Article VII

Campaign guidelines for the elections of the executive committee will be set by the chairperson of the elections committee and the student council advisor. A copy of these guidelines will be included in the packet described in Section 3 of Article VII. Any campaign election posters must be taken down by the next school day, after elections, no later than 8:00 A.M.

## **Article VIII. DUTIES OF THE EXECUTIVE COUNCIL OFFICERS**

#### Section 1 of Article VIII

1. It shall be the duty of the president of the student council to preside over the meetings of the student council, to be an ex-officio member of all committees, to vote only in case of a tie and to direct the proceedings of the student council. It is also the responsibility of the president to prepare an agenda prior to each meeting, with suggestions by the recording secretary and the student council advisor. The president of the student council must at all times be impartial to any business brought before the student council, unless the president yields the chair to the vice-president for the duration of the motion.
2. It shall be the duty of the vice-president to perform the duties of the president during his/her absence and to take over that chair when directed to do so by the president. The vice-president shall also be an ex-officio member on all committees and shall make committee reports to the executive board if necessary. The vice-president of the student council may voice their opinion, serve as chairperson of a club or committee, and/or bring business before the student council, so long as at that time, they are not serving as president of the student council.

3. It shall be the duty of the recording secretary to keep records of roll call and the proceedings of the meeting, make copies of the minutes available on the internet webpage, on the day following each meeting and perform all duties commonly performed by the secretary of an organization. The recording secretary shall make sure the minutes and agendas are printed and issued to the student council members for every regular meeting.
4. It shall be the duty of the treasurer to keep account of all student council funds and to report at every meeting the progress of the funds. The treasurer shall have the responsibility of allocating up to fifty (50) dollars in funds for Student Council activities, after consent of the executive council officers. Any allocation over fifty (50) dollars would need the approval of the student council.
5. It shall be the duty of the corresponding secretary to write all letters to school staff and/or community members, and respond to all letters sent to the student council by school staff, and/or community members. It will also be their duty to organize and keep the Student Council calendar.

#### Section 2 of Article VIII

1. All officers shall actively participate in all student council and class activities.
2. All officers shall attend all class meetings and executive council meetings as are warranted.
3. All officers shall display leadership and school spirit both in and out of the classroom.

#### Section 3 of Article VIII

The executive committee shall meet at least once a week to:

1. Plan the activities of the upcoming student council meeting.
2. Discuss subjects the executive president deems necessary.
3. Establish dates for additional meetings of the student council.

The executive committee meetings may be held in an informal manner at the president's discretion.

#### Section 4 of Article VIII

One of the members of student council will be appointed Sergeant-At-Arms by the executive committee president. It will be the Sergeant-At-Arms job to do the following:

1. Add to and review student council members' attendance, and notify the student council advisor when a student council member has attendance out.
2. When necessary, recuse (oneself) from voting and administer the secret ballot, whether that be by paper or by show of hands.
3. Notify the student council executive president and recording secretary when a quorum has been reached.

## **Article IX. REMOVAL OF A STUDENT COUNCIL OFFICER**

### Section 1 of Article IX

Failure to meet the responsibilities of a member's particular office and/or a member's responsibilities for student council shall result in said member's removal from student council, as described below.

1. Removal of an officer shall be discussed and enacted by a committee consisting of the executive committee, student council advisor, and principal.
2. A new officer shall then be selected, as described in section 2 of Article V.
3. If any member of the executive committee is removed from office, the election for the replacement will be held as stated in Section 3 of Article V.

### Section 2 of Article IX

Student council members are required to attend every regular student council meeting unless excused by the student council advisor, or unless they are absent from school that day. If a student council member attendances out, refer to Section 1 of Article IX.

### Section 3 of Article IX

Attendance will be kept by a point system. If a student council member gains or exceeds 8 points, then they will be removed from student council. Every regular meeting of the student council that the officer is not in attendance at will be 1 point, a scheduled, official student council activity will be 2 points, and a student council executive meeting will be 1. If an event does not fall underneath these categories, the student council president and student council advisor will determine the point value for that event.

## **Article X. LEGISLATIVE AND JUDICIAL POWERS OF THE STUDENT COUNCIL**

### Section 1 of Article X

All legislative power granted herein shall be vested in the Student Council.

### Section 2 of Article X

The executive committee shall have the exclusive rights to pass judgment on all hearings or impose penalties for misdemeanors on those persons who would violate the constitution of the student council.

### Section 3 of Article X

Each class shall be represented by their four representatives and their class president at any and all student council functions.

#### Section 4 of Article X

The student council will meet as a body at least once per week, as well as any special meeting is called for by the executive committee.

#### Section 5 of Article X

The faculty advisor (student council advisor) shall be appointed by the principal, with notifications of this appointment being sent to the student council executive committee. The student council must be in attendance at every meeting, regular or otherwise, and activity.

#### Section 6 of Article X

The principal shall retain the right to review and discuss with the student council any measure of the organization.

#### Section 7 of Article X

The principal of the high school has the right of veto on any student council motion.

#### Section 8 of Article X

If the principal of the high school is not available to discuss such a veto, or will not repeal a veto, the student council may take the veto and appeal it to the Superintendent of Schools and/or the Allegany-Limestone Board of Education.

#### Section 9 of Article X

If the principal of the high school is not available to discuss the approval of an activity, fundraiser, or event, the student council may seek approval from the Superintendent in the principal's stead.

### **Article XI. AMENDING THE CONSTITUTION**

#### Section 1 of Article XI

Only a representative or executive committee officer of the student council may propose an amendment to the constitution.

#### Section 2 of Article XI

Amendment propositions must be submitted in writing during a regular student council meeting, and must be posted for thirty days before secret ballot may be held by members of the student council. The appointed Sergeant-At-Arms will be responsible for distributing and collecting these ballots.

#### Section 3 of Article XI

A two-thirds majority vote by the student council membership is required for amendments to pass.

#### Section 4 of Article XI

Amendments that do not pass by this majority may only be reconsidered during the same school year if there is a three-fourths majority voting for said reconsideration. If the vote for reconsideration fails, the amendment may not be considered during the same school year.

### **Article XII. A QUORUM**

#### Section 1 of Article XII

A quorum for the student council will equal one more than half of the student council's member count.

#### Section 2 of Article XII

The Sergeant-At-Arms will inform the resident and recording secretary if a meeting has quorum or not at the beginning of each meeting.

### **Article XIII. PARLIAMENTARY PROCEDURE**

#### Section 1 of Article XII

All official meetings of the student council will be in session under the rules of Parliamentary Procedure. Any questions on the workings may be directed to the advisor of student council, or the officially appointed parliamentarian.

#### Section 2 of Article XII

A parliamentarian will be appointed by the president of the student council.

#### Section 3 of Article XII

If there is a conflict between the parliamentary procedure and the adopted constitution, the adopted constitution will take precedence.

#### Section 4 of Article XII

The president of the student council will appoint a Sergeant-at-Arms, as described in Section 4 of Article VII

### **Article XIV. BOARD OF EDUCATION**

#### Section 1 of Article XIV



The Student Council will have an ex-officio non-voting member of the school board, as described in "SCHOOL BOARDS AND SCHOOL DISTRICT OFFICERS 2:5."

Section 2 of Article XIV

If the student board of education member is not serving a term on the student council, they will be considered an ex-officio member of the student council executive committee, and therefore the student council at large. If they are serving a term on the student council at the time of their appointment, they will be responsible for the normal duties of a Student Council member in addition to their duties as a student board of education member.

Section 3 of Article XIV

The student board of education member will be invited to all executive student council sessions, unless otherwise posted by the student council president and/or student council advisor.

### **Article XV. ADOPTION**

The adoption of the constitution shall follow the amendment procedure as stated in ARTICLE XI, except that the constitution must be approved by a two-thirds majority of all members.

Respectfully submitted by,

R. V.,

Chair of the Constitution Committee